



**BOARD OF COUNTY COMMISSIONERS**  
**WARREN COUNTY, OHIO**  
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**C. MICHAEL KILBURN**  
**PAT ARNOLD SOUTH**  
**DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS**  
**WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 11, 2009

The Board met in regular session pursuant to adjournment of the August 4, 2009, meeting.

C. Michael Kilburn - present

David G. Young - present

Pat Arnold South - present

Tina Davis, Clerk – present

- 09-1057      A resolution was adopted to approve Reappointment of Patti Ahting, Amy Jo Jones, Julie Kraft, Duane Stansbury and Michelle Krugh to the Child Abuse and Neglect Prevention Advisory Board. Vote: Unanimous
- 09-1058      A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Lucian Hatfield, Customer Advocate I, within the Workforce One of Warren County. Vote: Unanimous
- 09-1059      A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for James Brewer, Sewer System Maintenance Worker II, within the Water and Sewer Department. Vote: Unanimous
- 09-1060      A resolution was adopted to designate Family and Medical Leave of Absence to Wenda Sullivan, Deputy Clerk, within the Commissioners' Office.  
Vote: Unanimous
- 09-1061      A resolution was adopted to authorize the Posting of the "Service Worker I" position, within the Building Services Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous

- 09-1062 A resolution was adopted to approve Transfer of Eric Haddix to the position of Wastewater Treatment Plant Mechanic/Operator I within the Water and Sewer Department. Vote: Unanimous
- 09-1063 A resolution was adopted to hire James Kilburn as Wastewater Treatment Plant Mechanic/Operator I, within the Warren County Department of Water and Sewer. Vote: Mrs. South - yea; Mr. Young - yea; Mr. Kilburn - abstain
- 09-1064 A resolution was adopted to hire Vincent S. Barrett as Sewer System Maintenance Package Plant Operator II within the Warren County Department of Water and Sewer. Vote: Unanimous
- 09-1065 A resolution was adopted to approve the Transfer of Nicole Cepin to the Position of Fiscal Coordinator within Workforce One of Warren County. Vote: Unanimous
- 09-1066 A resolution was adopted to designate Family and Medical Leave of Absence to Cheryl Sorrell, Customer Representative, within the Water and Sewer Department. Vote: Unanimous
- 09-1067 A resolution was adopted to declare various items within Prosecutor's Office, Water & Sewer, Sheriff's Office & Board of Elections as surplus and authorize the disposal of said items. Vote: Unanimous
- 09-1068 A resolution was adopted to Waive all Permit Fees associated with the construction of the Franklin Township Fire Station #20 in Franklin Township. Vote: Unanimous
- 09-1069 A resolution was adopted to authorize Publication of Notice to Public of a Finding of No Significant Impact on the Environment and Notice to Public of Request for Release of Funds relative to the Fiscal Year 2008 Neighborhood Stabilization Program (NSP). Vote: Unanimous
- 09-1070 A resolution was adopted to authorize Publication of a Notice for Early Public Review of a Proposal to support activities in a 100-year Floodplain and/or Wetland relative to the Fiscal Year 2009 Community Development Block Grant Formula Program. Vote: Unanimous
- 09-1071 A resolution was adopted to Advertise for Bids for the Common Pleas Court Building Re-Roofing Project. Vote: Unanimous
- 09-1072 A resolution was adopted to enter into Contract with Welsh Excavation Co., Inc. for Robinson - Vail/Shaker Water Main Improvements Contract I Project. Vote: Unanimous

- 09-1073 A resolution was adopted to enter into Contract with Oglesby Construction, Inc. for the 2009 Striping Project. Vote: Unanimous
- 09-1074 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to sign Change Order #1 relative to the FY 2008 City of Franklin Community Development Block Grant (CDBG) Project.  
Vote: Unanimous
- 09-1075 A resolution was adopted to acknowledge receipt of July 2009 Financial Statement. Vote: Unanimous
- 09-1076 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 09-1077 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 09-1078 A resolution was adopted to enter into a New Streets and Appurtenances Security Agreement with the Shaker Run Investment Company, LLC, for Shaker Run, Section One, Phase A, in Turtlecreek Township, replacing the current Street and Appurtenances Security Agreement #05-037(P). Vote: Unanimous
- 09-1079 A resolution was adopted to approve a Street and Appurtenances Bond Release for Shaker Run Investment Co., LLC for completion of improvements for Shaker Run, Section One, Phase A, situated in Turtlecreek Township. Vote: Unanimous
- 09-1080 A resolution was adopted to enter into a New Sidewalk Security Agreement with Shaker Run Investment Co., LLC for Shaker Run, Section One, Phase A in Turtlecreek Township, replacing the current Sidewalk Security Agreement #05-037(S). Vote: Unanimous
- 09-1081 A resolution was adopted to approve a Sidewalk Bond Release for Shaker Run Investment, Co. LLC for completion of improvements for Shaker Run, Section One, Phase A situated in Turtlecreek Township. Vote: Unanimous
- 09-1082 A resolution was adopted to accept Amended Certificate into Grants Administration Fund #265 and approve Supplemental Appropriation Adjustment into Fund #265. Vote: Unanimous
- 09-1083 A resolution was adopted to approve Appropriation Adjustment from Commissioners General Fund #101-1110 into Sheriff's Fund #101-2200.  
Vote: Unanimous
- 09-1084 A resolution was adopted to approve an Appropriation Adjustment within Community Corrections Fund #101-1224. Vote: Unanimous

- 09-1085 A resolution was adopted to approve Appropriation Adjustment within OMB Fund #101-1115. Vote: Unanimous
- 09-1086 A resolution was adopted to approve an Appropriation Adjustment within the Workforce Investment Act Fund 258-5801. Vote: Unanimous
- 09-1087 A resolution was adopted to approve Appropriation Adjustments within Coroner's Office Fund #101-2100, Building & Zoning Fund #101-2300, CSEA Fund #263 and Probate/Juvenile Fund #101-1240. Vote: Unanimous
- 09-1088 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #274. Vote: Unanimous
- 09-1089 A resolution was adopted to approve an Operating Transfer from Water Revenue Fund 510 into various Water Improvement Projects, Fund #583.  
Vote: Unanimous
- 09-1090 A resolution was adopted to approve a Supplemental Appropriation within the One Stop Grant Fund #259. Vote: Unanimous
- 09-1091 A resolution was adopted to approve a Supplemental Appropriation into Probate/Juvenile Fund #273. Vote: Unanimous
- 09-1092 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 09-1093 A resolution was adopted to approve the Site Plan Review Application of Lebanon Citizens National Bank, Franklin Township. Vote: Unanimous
- 09-1094 A resolution was adopted to approve the Site Plan Review Application of Clint Stowe, Turtlecreek Township. Vote: Unanimous
- 09-1095 A resolution was adopted to approve and authorize the President and/or Vice President of this Board to enter into a Programmatic Agreement with Ohio Historic Preservation Office relative to the Administration of Programs using HUD Allocated Funds.  
Vote: Mr. Young - yea; Mrs. South - yea; Mr. Kilburn - nay

#### DISCUSSIONS

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:06 a.m. to discuss personnel matters relative to hiring within Water and Sewer pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:50 a.m.

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Mike Yetter, Zoning Supervisor, was present for the site plan review application of Lebanon Citizens National Bank in Franklin Township.

Mr. Yetter explained the request to construct a new pylon sign with an electronic message center that is 8' 5" x 9' 4" at a height of 18' 3". He then stated that they have applied for and been granted a variance for front yard setback of 15' in lieu of 50'.

Mr. Yetter then reviewed the comments and concerns from various departments and officials and stated the recommendation from the Regional Planning Commission to only approve a ground mounted sign rather than a pylon sign. He then stated his recommendation to approve the site plan review application subject to four conditions including condition number 3 which only approved a ground mounted sign.

Commissioner South stated her desire to remove condition number 3 as she stated that their request complies with the zoning code.

Upon further discussion, the Board resolved (Resolution #09-1093) to approve the site plan review application subject to three conditions.

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Mike Yetter, Zoning Supervisor, was present for the site plan review application of Clint Stowe in Turtlecreek Township.

Mr. Yetter explained the application to construct a 40' x 75' building to manufacture and assemble tow trucks and bodies and also sell farm machinery and heavy equipment on this Light Industry "M-1" zoned property.

He then reviewed the comments from departments and officials concerned and stated his recommendation to approve the site plan review application subject to eight conditions.

Upon further discussion, the Board resolved (Resolution #09-1094) to approve the site plan review application subject to eight conditions.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 11:06 a.m. to discuss pending litigation with the Chief Deputy Prosecutor pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 12:00 p.m.

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Upon motion the meeting was adjourned.

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C. Michael Kilburn, President

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David G. Young

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Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 11, 2009, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio