



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***TOM ARISS  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – April 22, 2014**

The Board met in regular session pursuant to adjournment of the April 15, 2014, meeting.

Pat Arnold South - present

Tom Ariss - present

David G. Young - absent

Tina Osborne, Clerk - present

Minutes of the April 3, 2014 and April 15, 2014 meetings were read and approved.

- 14-0594      A resolution was adopted to hire Austin Dawson as a Summer Intern on behalf of the Board of Commissioners. Vote: Unanimous
- 14-0595      A resolution was adopted to hire Chandler Watson as a Summer Intern on behalf of the Board of Commissioners. Vote: Unanimous
- 14-0596      A resolution was adopted to hire Brady Ollier as a Summer Intern on behalf of the Board of Commissioners. Vote: Unanimous
- 14-0597      A resolution was adopted to hire Jodi Converse as a Summer Intern on behalf of the Board of Commissioners. Vote: Unanimous
- 14-0598      A resolution was adopted to approve hiring Temporary Employees for the Water and Sewer Department. Vote: Unanimous
- 14-0599      A resolution was adopted to approve end of 240-day Probationary Period and approve a pay increase for Karla Mack, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 14-0600 A resolution was adopted to Set Final Hearing concerning the Vacation of Mabrey Road in Turtlecreek Township. Vote: Unanimous
- 14-0601 A resolution was adopted to approve and enter into Waterline & Appurtenance License Agreement for the Little Miami Bike Trail Sanitary Sewer Improvement Project. Vote: Unanimous
- 14-0602 A resolution was adopted to approve an Emergency Repair/Replacement of the Sewer Lateral at 6659 Wilder Woods Way. Vote: Unanimous
- 14-0603 A resolution was adopted to enter into an Engineering Services Contract with Jones Warner Consultants, Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 14-0604 A resolution was adopted to enter into a Consulting Services Contract with Burgess & Niple, Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 14-0605 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 14-0606 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 14-0607 A resolution was adopted to approve Bond Release for Grand Communities, Ltd for completion of improvements in Shaker Run Section Three, Phase A, situated in Turtlecreek Township. Vote: Unanimous
- 14-0608 A resolution was adopted to approve Appropriation Decrease within various Funds. Vote: Unanimous
- 14-0609 A resolution was adopted to accept an Amended Certificate and approve a Supplemental Appropriation in Fund #221 Indigent Drivers Interlock & Alcohol Monitoring Fund. Vote: Unanimous
- 14-0610 A resolution was adopted to approve Supplemental Appropriation into Fund #484 (P & G TIF). Vote: Unanimous
- 14-0611 A resolution was adopted to approve Appropriation Adjustments from Commissioners' General Fund #101-1110 into Court of Common Pleas Pretrial Services Fund #101-1222. Vote: Unanimous
- 14-0612 A resolution was adopted to approve Appropriation Adjustments within Commissioners Fund #101-1110 and #101-1112. Vote: Unanimous
- 14-0613 A resolution was adopted to approve Appropriation Adjustment within Emergency Services / Emergency Services / EMA Fund #264. Vote: Unanimous

- 14-0614 A resolution was adopted to approve Appropriation Adjustment within Coroner's Fund #101-2100. Vote: Unanimous
- 14-0615 A resolution was adopted to approve Appropriation Adjustment within Facilities Management Fund #101-1600. Vote: Unanimous
- 14-0616 A resolution was adopted to approve Appropriation Adjustment within Juvenile Court Reclaim Grant Fund #247. Vote: Unanimous
- 14-0617 A resolution was adopted to approve Appropriation Adjustment within Community Corrections Fund #101-1224. Vote: Unanimous
- 14-0618 A resolution was adopted to approve Appropriation Adjustment within County Garage Fund #101-1620. Vote: Unanimous
- 14-0619 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 14-0620 A resolution was adopted finding Real Property not needed for Public Use by Warren county and further approving and authorizing the Board to Transfer Title of the Real property [Parcel Number 16-20-201-005] to the Deerfield Township Trustees for Public Purposes. Vote: Unanimous
- 14-0621 A resolution was adopted to designate Family and Medical Leave of Absence to Jessie Madden, Emergency Communications Operator, within the Emergency Services Department. Vote: Unanimous
- 14-0622 A resolution was adopted to designate Family and Medical Leave of Absence to Don Sebastianelli, Applications Analyst II, within the Telecommunications Department. Vote: Unanimous
- 14-0623 A resolution was adopted to designate Family and Medical Leave of Absence to Ronnie Wilson, Assistant Chief Mechanic, within the Warren County Garage. Vote: Unanimous
- 14-0624 A resolution was adopted to approve a Lateral Transfer of Ashley Scott to the position of Investigative Caseworker II within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 14-0625 A resolution was adopted to approve Amendment #1 to the Action Plan for the FY 2012 and Amendment #2 to the Action Plan for the FY 2013 Community Development Block Grant (CDBG) Urban Entitlement Program. Vote: Unanimous
- 14-0626 A resolution was adopted to approve and authorize the Submission of the Fiscal Year 2014 Warren County Annual Action Plan. Vote: Unanimous

- 14-0627 A resolution was adopted to Temporarily Reclassify Ronald Sempsrott to the position of Building and Electrical Supervisor within the Department of Building and Zoning. Vote: Unanimous
- 14-0628 A resolution was adopted to hire Rebecca Doughty as a Summer Intern for Facilities Management to assist with pending projects. Vote: Unanimous
- 14-0629 A resolution was adopted to remove Probationary Employee Scott Campbell, Temporary Custodial Worker from Employment within the Facilities Management Department of Warren County. Vote: Unanimous
- 14-0630 A resolution was adopted to accept Resignation, due to Retirement, of Denna Hart, Emergency Communications Operator, within the Warren County Emergency Services Department, effective May 31, 2014. Vote: Unanimous
- 14-0631 A resolution was adopted for selection of a Consulting Firm for the Warren County Telephony Project. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Representatives from Elert & Associates were present for an interview relative to the Request for Proposals for a Telephony consultant.

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On motion, bids were closed at 9:15 a.m. this 22<sup>nd</sup> day of April and the following bids were received, opened and read aloud for the Middletown Rd Relocation Project for the Warren County Engineer's Office:

Barrett Paving  
Middletown, Ohio

\$ 614,706.99

Ford Development Cincinnati, Ohio	\$ 567,157.00
Karvo Stow, Ohio	\$ 649,621.00
Smith & Brown Contractors Harrison, Ohio	\$ 647,426.56
WG Stang Hamilton, Ohio	\$ 699,582.00

Neil Tunison, Warren County Engineer will review bids for a recommendation at a later date.

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On motion, bids were closed at 9:30 a.m. this 22<sup>nd</sup> day of April and the following bids were received, opened and read aloud for the 2014 Chip Seal Project for the Warren County Engineer's Office:

Miller – Mason Paving Co Hillsboro, Ohio	\$ 393-916.56
Ray Hensley, Inc. Springfield, Ohio	\$ 407,230.60

Neil Tunison, Warren County Engineer will review bids for a recommendation at a later date.

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PUBLIC HEARING #3

COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN AMENDMENTS  
RELATIVE TO FY 2012, 2013 AND 2014 ACTION PLANS

The public hearing to consider amendments to the Community Development Block Grant Action Plans relative to FY 2012, 2013 and 2014 was convened this 22<sup>nd</sup> day of April 2014.

Susanne Mason, Program Manager, explained that they have received their actual allocation amount from HUD for the 2014 allocation and the project amounts approved in the previous public hearing need to be modified to reflect the actual allocation. She also stated that there are

remaining funds that were not utilized in 2012 and 2014 that are available to allocate for 2014 projects.

Mrs. Mason presented the following projects for consideration that include the 2014 allocation as well as funds available from 2012 and 2013:

City of Franklin Sanitary Sewer	\$225,000
Harveysburg Storm Sewer	\$50,000
Lebanon High Street	\$280,000
Morrow Water Treatment	\$55,841
Interfaith Hospitality Network	\$60,000
Abuse & Rape Shelter	\$35,733
Admin	\$112,500

Mrs. Mason stated that the 2012 and 2014 amendments were proposed as follows:

Amendment #1 to the Action Plan for FY 2012 Community Development Block Grant (CDBG) Urban Entitlement Program:

Decrease Mason Park & Recreation project by:	\$10,000.00
Apply to Morrow Water Treatment Plant:	\$10,000.00

Amendment #2 to the Action Plan for FY 2013 Community Development Block Grant (CDBG) Urban Entitlement Program:

Decrease Carlisle – Rail Project by:	\$75,000
Apply to Harveysburg Storm Sewer Project	\$50,000
Apply to Morrow Water Treatment Plant	\$25,000

Upon discussion, the Board resolved (Resolution #14-0625) to Amendment #1 to the Action Plan for FY 2012 and Amendment #2 to the Action Plan for 2013 Community Development Block Grant (CBBG) Urban Entitlement Program.

Upon further discussion, the Board resolved (Resolution #14-0626) to approve and authorize the submission of the Fiscal Year 2014 Warren County Annual Action Plan to the U.S. Department of Housing and Urban Development.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 10:10 a.m. to discuss personnel relative to new hires within Facilities Management and specific personnel within Emergency Services and Facilities Management pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:55 a.m.

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Representatives from Advocate Consulting Group were present for an interview relative to the Request for Proposals for a Telephony consultant.

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The Board interviewed representatives from Sperco via video conference relative to the Request for Proposals for a Telephony consultant.

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The Board stated that upon completion of interviews with the top three ranked consulting firms relative to the Request for Proposals for a Telephony consultant, they feel that Advocate Consulting Group is the top choice for the project.

Upon discussion, the Board resolved (Resolution #14-0631) to selected Advocate Consulting Group as the most qualified consultant and direct the County Administrator to initiate negotiations with Advocate Consulting Group for the respective consulting services agreement.

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Upon motion the meeting was adjourned.

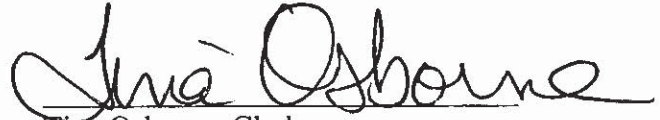
  
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Pat Arnold South, President

  
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David G. Young

  
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Tom Ariss

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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on April 22, 2014, in compliance with Section 121.22 O.R.C.

A handwritten signature in black ink that reads "Tina Osborne". The signature is written in a cursive style with a large, looped initial "T".

Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio