



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

***TOM GROSSMANN
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – August 23, 2016

The Board met in regular session pursuant to adjournment of the August 16, 2016, meeting.

David G. Young – present

Pat Arnold South – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the August 16, 2016 meeting were read and approved.

- 16-1287 A resolution was adopted to authorize the posting of the “Eligibility Referral Specialist II” position, within the Department of Job and Family Services, Human Services Division, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 16-1288 A resolution was adopted to approve pay increase for Kiley Dane, Eligibility Referral Supervisor I, within Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 16-1289 A resolution was adopted to approve reclassification of Scott McAnnich from the position of Eligibility Referral Specialist II to Eligibility Referral Specialist III within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 16-1290 A resolution was adopted to approve pay increase for Matt Fetty, Deputy Director within Warren County OhioMeansJobs. Vote: Unanimous
- 16-1291 A resolution was adopted to approve promotion of Lisa Walton from the position of Eligibility Referral Specialist II the position of Eligibility Referral Supervisor I. Vote: Unanimous

- 16-1292 A resolution was adopted to approve the promotion of Seth Antrican from Meter Reader I to the position of Water Distribution Worker II within the Water and Sewer Department. Vote: Unanimous
- 16-1293 A resolution was adopted to approve the promotion of Michael Gates from Water Distribution Worker II to the position of Water Distribution Worker III within the Water and Sewer Department. Vote: Unanimous
- 16-1294 A resolution was adopted to hire Justin M. Kildow as HVAC Tech I within the Warren County Facilities Management Department. Vote: Unanimous
- 16-1295 A resolution was adopted to designate Family and Medical Leave of Absence to Doug Short, Emergency Communications Operator, within the Department of Emergency Services. Vote: Unanimous
- 16-1296 A resolution was adopted to designate Family and Medical Leave of Absence to Jodi Campbell, Eligibility Referral Specialist II, within the Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 16-1297 A resolution was adopted to designate Family and Medical Leave of Absence to Katie Pyle, Alternative Response Caseworker II, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 16-1298 A resolution was adopted to approve a pay increase for Kelly Fiebig within the Warren County Department of Emergency Services. Vote: Unanimous
- 16-1299 A resolution was adopted to amend Resolution #16-1195, approving the hiring of David Griffin as Emergency Communications Supervisor, within the Warren County Emergency Services Department. Vote: Unanimous
- 16-1300 A resolution was adopted to authorize the posting of the "Meter Reader I" position, within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 16-1301 A resolution was adopted to advertise for public hearing #1 for Fiscal Year 2017 Community Development Block Grant Program. Vote: Unanimous
- 16-1302 A resolution was adopted to approve change order number one with BCS Shoretel relative to the new Voice Over IP telephone system. Vote: Unanimous
- 16-1303 A resolution was adopted to declare an emergency and waive competitive bidding for the immediate repair of the Diesel Pump at the Lower Little Miami Wastewater Treatment Plant. Vote: Unanimous

- 16-1304 A resolution was adopted to approve and authorize the President of the Board to enter into a Classroom Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 16-1305 A resolution was adopted to purchase a temporary easement from Tammy R. & Joel M. Nelson, wife and husband, grantors, for the Mason Road Improvement Project. Vote: Unanimous
- 16-1307 A resolution was adopted to approve and enter into a Cooperative Agreement by and between the Warren County Board of Commissioners and Warren County Community Services. Vote: Unanimous
- 16-1308 A resolution was adopted to amend the contract between the Warren County Commissioners and Warren County Community Services on behalf of Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 16-1309 A resolution was adopted to approve notice of intent to award bid to Barrett Paving Materials Inc. for the Fields Ertel Road and Columbia Road/Lebanon Road Roundabout Project. Vote: Unanimous
- 16-1310 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 16-1311 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 16-1312 A resolution was adopted to approve various refunds. Vote: Unanimous
- 16-1313 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Rivercrest Subdivision, Section 2 situated in Hamilton Township. Vote: Unanimous
- 16-1314 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with M/I Homes of Cincinnati, LLC for installations of certain improvements in Rivercrest, Section Two situated in Hamilton Township. Vote: Unanimous
- 16-1315 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with SF Duke, LLC DBA Vintage Oaks for installation of certain improvements in Vintage Oaks subdivision situated in Deerfield Township. Vote: Unanimous

- 16-1316 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with SF Duke, LLC, DBA Vintage Oaks, for installation of certain improvements in Vintage Oaks subdivision situated in Deerfield Township. Vote: Unanimous
- 16-1317 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Todd's Fork, LLC for installation of certain improvements in River Views at Todd's Fork situated in the Village of Morrow. Vote: Unanimous
- 16-1318 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 16-1319 A resolution was adopted to approve a cash advance for the Irwin-Simpson Sewer Assessment Project Fund No. 449-3320. Vote: Unanimous
- 16-1320 A resolution was adopted to accept an amended certificate and a supplemental appropriation within the Irwin-Simpson Road Sewer Assessment Project, Fund No. 449. Vote: Unanimous
- 16-1321 A resolution was adopted to accept an amended certificate, approve a cash advance and a supplemental appropriation for the Fields Ertel and Columbia/Lebanon Rd Roundabout Project Fund #463. Vote: Unanimous
- 16-1322 A resolution was adopted to accept an amended certificate, approve supplemental appropriations within Fund #485 for Miami Valley Gaming TIF. Vote: Unanimous
- 16-1323 A resolution was adopted to approve appropriation adjustment from Commissioners Fund #101-1110 into Commissioners Grants Fund #101-1112 and approve an operational transfer from Commissioners Grants Fund #101-1112 into Juvenile Construction Projects Fund #496. Vote: Unanimous
- 16-1324 A resolution was adopted to approve appropriation adjustment from General Fund #101-1112 into #101-1111 and approve an operational transfer from General Fund #101-1111 into Armco Park Fund #944. Vote: Unanimous
- 16-1325 A resolution was adopted to approve supplemental appropriations into Commissioners Fund #101-1110. Vote: Unanimous
- 16-1326 A resolution was adopted to approve supplemental appropriations into Common Pleas Court Fund #289. Vote: Unanimous
- 16-1327 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #101-1110 into Records Center #101-1500. Vote: Unanimous

- 16-1328 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #101-1110 into Recorder's Fund #101-1160. Vote: Unanimous
- 16-1329 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #101-1110 into Common Pleas Adult Probation Fund #101-1223. Vote: Unanimous
- 16-1330 A resolution was adopted to approve appropriation adjustment within Facilities Management Fund #101-1600. Vote: Unanimous
- 16-1331 A resolution was adopted to approve appropriation adjustment within Juvenile Detention Fund #101-2600. Vote: Unanimous
- 16-1332 A resolution was adopted to approve appropriation adjustment from Probate Court Fund #101-1250 into Juvenile Court Fund #101-1240. Vote: Unanimous
- 16-1333 A resolution was adopted to approve appropriation adjustment within OhioMeansJobs Warren County Fund #258. Vote: Unanimous
- 16-1334 A resolution was adopted to approve appropriation adjustment within Emergency Services / EMA Fund #264. Vote: Unanimous
- 16-1335 A resolution was adopted to approve appropriation adjustments within Children Services Fund #273. Vote: Unanimous
- 16-1336 A resolution was adopted to approve appropriation adjustments within Telecommunications Fund #492 for VOIP Telephone Project. Vote: Unanimous
- 16-1337 A resolution was adopted to approve appropriation adjustment within Health Insurance Fund #632. Vote: Unanimous
- 16-1338 A resolution was adopted to approve appropriations adjustments within Developmental Disabilities Fund #205. Vote: Unanimous
- 16-1339 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 16-1340 A resolution was adopted to continue administrative hearing to consider Variance and Appeal of Conditions required for an Access Permit of Middletown (Dixie) DOHP, LLC in Franklin Township. Vote: Unanimous
- 16-1341 A resolution was adopted to enter into lease agreement with Warren County Agricultural Society. Vote: Unanimous

- 16-1342 A resolution was adopted to authorize Pat South to sign, as a collaborative partner, the City of Lebanon's amended Grant Application relative to the Central Business District & North Broadway Master Plan to the State of Ohio relative to Redevelopment Funds made available due to the relocation of the Harness Racing from the Warren County Fairgrounds. Vote: Unanimous
- 16-1343 A resolution was adopted to approve appropriation adjustments within Commissioners' General Fund #101-1110. Vote: Unanimous
- 16-1344 A resolution was adopted to approve appropriation adjustments within Commissioners' General Fund #101-1110. Vote: Unanimous
- 16-1345 A resolution was adopted to approve request to the Warren County Budget Commission to reallocate the Board of Commissioners Local Government Funds beginning in calendar year 2017. Vote: Unanimous
- 16-1346 A resolution was adopted to authorize the posting of a "Customer Advocate I" position, within the Warren County OhioMeansJobs Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A).
Vote: Mrs. South – yea, Mr. Young – yea, Mr. Grossman – absent.
- 16-1347 A resolution was adopted to accept resignation of Shawn Mason, Customer Advocate, within Warren County OhioMeansJobs effective September 9, 2016.
Vote: Mrs. South – yea, Mr. Young – yea, Mr. Grossman – absent.
- 16-1348 A resolution was adopted to administer disciplinary action against Erin Caito, Emergency Communications Operator within the Emergency Services Department. Vote: Mrs. South – yea, Mr. Young – yea, Mr. Grossman – absent.
- 16-1349 A resolution was adopted to hire Afton Direnzi Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Mrs. South – yea, Mr. Young – yea, Mr. Grossman – absent.

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

ADMINISTRATIVE HEARING
TO CONSIDER VARIANCE AND APPEAL OF CONDITIONS REQUIRED FOR AN ACCESS
PERMIT OF MIDDLETOWN (DIXIE) DOHP, LLC IN FRANKLIN TOWNSHIP

The Board met this 23rd day August 2016, in the Commissioners' Meeting Room to consider the Request for Variance and Appeal of Conditions Required for an Access Permit filed by Middletown (Dixie) DOHP, LLC (Jason Horowitz) for access to Parcel #0705101003 along Dixie Highway in Franklin Township.

Commissioner Young acknowledged receipt of a letter from the engineer on behalf of the applicant requesting the Board continue this administrative hearing.

Upon further discussion, the Board resolved (Resolution #16-1340) to continue this hearing to September 6, 2016, at 10:30 a.m.

Neil Tunison, County Engineer, was present and provided an update to current projects of the Engineer's Office /Warren County Transportation Improvement District.

Bruce McGary, Assistant Prosecutor, requested clarification from the Board and representatives of the Warren County Park District present at the meeting relative to dedicated park land pursuant to a consent decree from litigation with J-II Homes in 2004.

Mr. McGary stated that the Estates of Keever Creek is nearing end of construction and is required to deed approximately 40 acres to the Warren County Park District pursuant to settlement of the litigation.

There was discussion relative to the retention pond being part of the land to be dedicated and the concern of the Park District relative to the upkeep and maintenance.

Upon review of the consent decree, Mr. McGary confirmed that the upkeep and maintenance is the responsibility of the Homeowner's Association, not Warren County.

Upon discussion, Ben Yoder, Park Commissioner, and Larry Easterly, Park Director, stated that the Park Board would accept the land as passive park land (nature preserve and/or walking paths) as stated in the consent decree.

Ben Yoder, Warren County Park Commissioner, was present along with Larry Easterly, Park Director, to discuss future funding of the Warren County Park District.

Tiffany Zindel, County Administrator, discussed with the Board the possibility of designating a portion of the local government funds to the Warren County Park District in lieu of the allocation from the general fund as has been the practice in the past.

The Board stated their agreement with the proposal and stated the feeling that this is a great solution for both the Park Board and Warren County.

Mrs. Zindel stated she is proposing the reallocation to be for an initial time period of five years and at the end of the five year, have the Board reevaluate.


Mr. Yoder stated the proposal is a way for the Park Board to better budget improvements rather than making an annual funding request to the Board during budget time every year. He then stated he would still like to request a work session at the end of 2016 for one last "wish list" for budget year 2017.

Mr. Yoder then stated they have been reaching out to the Warren County Convention and Visitor's Bureau in order to work in partnership with them on the new sports complex being proposed across from Armco Park. He also stated they have been discussing an "underpass" for golf carts and pedestrians for under SR 741 in order to safely connect Armco Park to the sports complex.

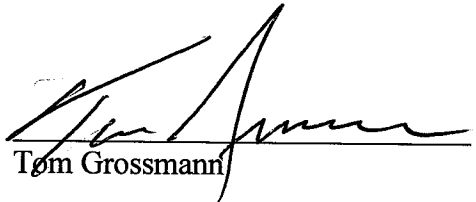
Upon further discussion, the Board resolved (Resolution #16-1345) to request the Warren County Budget Commission to reallocate the Board of Commissioners Local Government Funds beginning in calendar year 2017.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:40 a.m. to discuss personnel matters relative to hiring in Children Services pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 12:43 p.m.

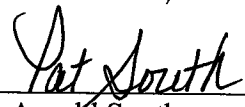
Upon motion the meeting was adjourned.



David G. Young, President

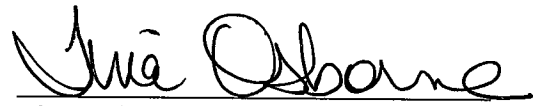


Tom Grossmann



Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on August 23, 2016, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio