



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

***www.co.warren.oh.us***

***commissioners@co.warren.oh.us***

*Telephone (513) 695-1250*

*Facsimile (513) 695-2054*

***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – July 28, 2020**

The Board met in regular session pursuant to adjournment of the July 21, 2020 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

- 20-1042      A resolution was adopted to designate Family Medical Leave of Absence to Glenn McKeehan, within the Telecommunications Department. Vote: Unanimous
- 20-1043      A resolution was adopted to designate Family and Medical Leave of Absence to Frank Osborn, Control Systems Technician II, within the Water and Sewer Department. Vote: Unanimous
- 20-1044      A resolution was adopted to authorize the posting of the “Policy Coordinator” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 20-1045      A resolution was adopted to hire James M. Blair as Sewer Collections Worker II, within the Warren County Water and Sewer Department. Vote: Unanimous
- 20-1046      A resolution was adopted to hire Taylor Pendleton, Case Aide, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1047      A resolution was adopted to hire Nathan Shutts as Water Distribution Worker I within the Warren County Water and Sewer Department. Vote: Unanimous

- 20-1048 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Brandon Stuhlemmer within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1049 A resolution was adopted to rescind Resolution #20-0947 which authorized the hiring of Brandon Tirey as Alternative Response Caseworker I within the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 20-1050 A resolution was adopted to authorize the President of the Board to sign the TriTech Sales Quote for Output Designer and SSRS Remote Classes on behalf of Warren County Telecommunications. Vote: Unanimous
- 20-1051 A resolution was adopted to approve and enter into a Memorandum of Understanding with Mental Health Recovery Board Serving Warren and Clinton Counties, on behalf of the Warren County Jail regarding Grant funds for Psychiatric Services. Vote: Unanimous
- 20-1052 A resolution was adopted to approve and enter into Business Associate Agreement with Mental Health Recovery Board Serving Warren and Clinton Counties, on behalf of the Warren County Sheriff. Vote: Unanimous
- 20-1053 A resolution was adopted to approve and authorize President of the Board to enter into Psychotropic Drug Reimbursement Program funding agreement with Mental Health Recovery Board Serving Warren and Clinton Counties, on behalf of the Warren County Sheriff. Vote: Unanimous
- 20-1054 A resolution was adopted to accept an inter-county transfer from Clark County Public Children Services Agency (PCSA) for additional Best Practice and Foster Parent Recruitment funding. Vote: Unanimous
- 20-1055 A resolution was adopted to approve an emergency repair to remove roots out of the sewer tap on Ronbet Dr. Vote: Unanimous
- 20-1056 A resolution was adopted to post re-bid of the Sale of Various Scrap Metal for the Water and Sewer Department. Vote: Unanimous
- 20-1057 A resolution was adopted to enter into an Ohio Public Works Commission cooperation agreement with the Village of Waynesville. Vote: Unanimous
- 20-1058 A resolution was adopted to approve engineering agreement with The Kleingers Group, Inc for the State Rout 22&3 Waterline Replacement Project. Vote: Unanimous
- 20-1059 A resolution was adopted to authorize the President of the Board of Warren County Commissioners to enter into a Purchase Order and Maintenance agreement with Quadiant, Inc (formerly Neopost, Inc.) on behalf of the Warren County Water and Sewer Departments for the purchase of an Omaton 410 Envelope Opener. Vote: Unanimous

- 20-1060 A resolution was adopted authorizing participation in a sublease-purchase arrangement with the Ohio Secretary of State for the purpose of acquiring and implementing voting machines and equipment and financing certain costs thereof, a sublease-purchase agreement evidencing such arrangement, and matters related thereto, and authorize the President of the Board to sign documents relative thereto. Vote: Unanimous
- 20-1061 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 20-1062 A resolution was adopted to approve a street and appurtenances bond release for Towne Development Group, Ltd. for completion of improvements in Thornton Grove Subdivision, Phase 5, Part 3 situated in Hamilton Township. Vote: Unanimous
- 20-1063 A resolution was adopted to approve a sidewalk bond release for Towne Development Group, Ltd. for completion of improvements in Thornton Grove Subdivision, Phase 5, Part 3 situated in Hamilton Township. Vote: Unanimous
- 20-1064 A resolution was adopted to approve Elm Tree Drive, Hickory Wood Court, and Spruce Glen in Thornton Grove Subdivision, Phase 5, Part 3 for public maintenance by Hamilton Township. Vote: Unanimous
- 20-1065 A resolution was adopted to accept an amended certificate and approve a supplemental appropriation for Workforce Investment Fund #2238. Vote: Unanimous
- 20-1066 A resolution was adopted to accept amended certificate for the Board of Elections Security Grant fund 2209. Vote: Unanimous
- 20-1067 A resolution was adopted to approve operational transfer from County Commissioners' fund #11011112 into Mary Haven Youth Treatment Center fund #2270. Vote: Unanimous
- 20-1068 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Cognitive Intervention Program Substance Abuse Monitoring fund 2284. Vote: Unanimous
- 20-1069 A resolution was adopted to approve supplemental appropriations into Common Pleas Court Community Based Corrections fund #2289. Vote: Unanimous
- 20-1070 A resolution was adopted to approve appropriation adjustment within Sheriff's Office fund 11012210. Vote: Unanimous
- 20-1071 A resolution was adopted to approve appropriation adjustment within the Juvenile Detention fund #11012600. Vote: Unanimous
- 20-1072 A resolution was adopted to approve appropriation adjustment within Children Services fund #2273. Vote: Unanimous

20-1073            A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Ken Wilson, Council on Aging of Southwest Ohio, was present for a work session to discuss the Warren County Elderly Services Program.

Mr. Wilson presented the attached PowerPoint Presentation explaining the FastTrack Home Program that is currently being utilized in a few other surrounding counties. He explained the purpose of the program along with the benefits to the clients as well as the eligibility requirements.

Mr. Wilson then stated that the program would allow for the coverage of Home Medical Equipment that is currently not provided in the program as well as a delay in the need to provide the financial documentation prior to services.

Mr. Wilson explained that a Council on Aging coach works with the hospital staff to identify eligible patients, provides a bedside assessment, and helps arrange home services prior to discharge from the hospital if it is needed. They would then follow up after 45 days for a full in-home assessment for ongoing services (income verification and clinical evaluations). He stated that some will not require continued care, only the short-term help that is needed to allow them to become self-sufficient after they are healed.

Mr. Wilson then reviewed the statistics from Hamilton County's program and explained the ability to leverage existing staffing and the \$108,000 in federal funding available to help with funding the program. He then requested the Board to consider a pilot program for Warren County with a final report being provided to the Board by October 2021.

Commissioner Grossmann questioned the current process vs. the proposed and if a duplication of services will occur due to the hospitals already providing these services.

Mr. Wilson explained that the difference would be the covered home medical equipment and the 45 day wait for the evaluation process. He then stated that the Elderly Services funds are only used as a last resort and if the hospital is providing the services through private insurance, their services are not needed.

Mr. Grossmann then questioned if this program will be a prelude to an increase in the levy.

Mr. Wilson stated that they will not be requesting an increase in the levy and they are working to utilize the existing funding to provide services to the maximum amount of Warren County residents in the most efficient way.

There was discussion relative to the process of evaluating the need to pay.

Upon discussion, the Board agreed to proceed with the pilot program.

---

Barney Wright, Warren County Treasurer, was present along with Matt Nolan, Warren County Auditor, for a work session to discuss investment income.

Mr. Wright explained the process of investment income, explaining that when he invests, it is his lump collection, not individual funds such as funds from Board of Development Disabilities, Water and Sewer, etc.

Mr. Nolan stated that his office is responsible for calculating what interest is provided by statute to some funds and by resolution of the Board of Commissioners to others.

Tiffany Zindel, County Administrator, stated that the current formula utilized to distribute interest income was created in 1990 and needs to be formalized.

Mr. Wright explained the current formula which was created when interest rates were much higher. He stated the need for the Board to consider:

1. What rate will be used?
2. How will the amount to be distributed back to the funds be calculated?
3. What is a reasonable administration fee?

Mr. Wright stated the need to utilize a simple rate that cannot be manipulated. He then suggested utilizing the following:

- Minimum Balance for the Month
- Monthly Star Ohio Rate
- Administration fee of between 15-20 basis points

There was discussion related investing as one "pot" versus individual funds as well as the decision to return investment income to the funds that are not legally entitled to them.

Mrs. Zindel stated that the Board made the decision to return investment income to the Water and Sewer Department due to the funds being collected from rate payers and any investment income from those funds is utilized when establishing the rates and fees charged for the service.

Mr. Nolan stated that the Treasurer is not required to invest any funds other than Federal funds so therefore, there is no requirement to return investment income to those funds. He then stated the need to revisit this topic is due to the receipt of Covid-19 federal funds and the funding for

the Board of Elections. He stated the need for a clear formula on distribution: how we are doing it and why we are doing it that way for auditing purposes.

There was discussion relative to the use of the formula suggested by Mr. Wright.

Upon discussion, it was decided to utilize the formula proposed by Mr. Wright with the subtraction of 25 basis point for an administration fee, a formal resolution will be adopted by the Board at a later date.

---

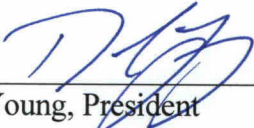
Commissioner Grossmann questioned the ability to engage in an antibody testing program relative to the Covid-19 pandemic within the County in order to provide information to help analyze where we actual are relative to statistics. He stated his desire to fund a program through the Warren County Combined Health District.

Commissioner Jones stated her question is will the information determined from these tests provide valuable information to support decision making and can the CARES funding pay for it.

Upon discussion it was determined that Bruce McGary, Assistant Prosecutor, will review he legality of the question and Tiffany Zindel, County Administrator, will review the funding question.

---

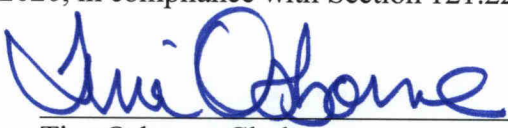
Upon motion the meeting was adjourned.

  
\_\_\_\_\_  
David G. Young, President

  
\_\_\_\_\_  
Tom Grossmann

\_\_\_\_\_  
Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 28, 2020, in compliance with Section 121.22 O.R.C.

  
\_\_\_\_\_  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio



# FastTrack Home Proposal

## Innovative Process for Warren County ESP July 2020



*Torch*  
AWARD  
2010 WINNER



# [ The Value of FastTrack Home ]

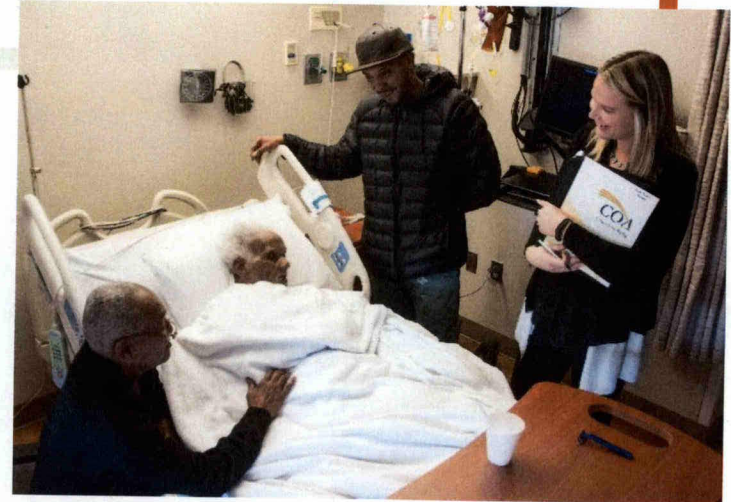
---

- Modernization of the Elderly Services Program
- Allows more Warren County Seniors to be served for the tax dollar
  - Shorter length of stay
  - Services when they are needed the most
  - Eliminates enrollment barriers
- Encourages personal responsibility-  
engagement and self-management skills



# [FastTrack Home Today

- Adopted by Clinton and Hamilton County ESP programs
- Currently operating at:
  - Clinton Memorial
  - University Hospital
  - Jewish Hospital
  - Christ Hospital
  - Bethesda North
  - Multiple Skilled Nursing Facilities
- Recognized by healthcare community for quality improvement and innovation
- Very popular program.



# How it works today- Traditional ESP

- Family calls for services after home from hospital
- 2-3 weeks to assess Elderly Services Program eligibility and set up in-home services
  - Benchmark from call to start of services is 20 days
- Result:
  - Unnecessary nursing facility placement.
  - Delayed services, or no services
  - Difficult transitions

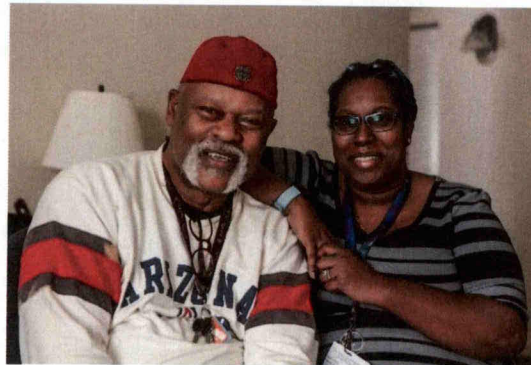
# Who is eligible for FastTrack Home?

## ELIGIBILITY (no changes)

- Age 60+
- 2+ ADL/IADL impairments - Needs support for successful recovery at home
- Warren County resident

## NOT APPROPRIATE

- 2-person assist with ADLs
- Declining SNF placement with inadequate support at home
- Leaving against medical advice



# FastTrack Home Process

- Coach works w/ hospital and SNF staff to identify eligible patients
  - Evidence-based Coleman intervention
- Bedside assessment and FTH enrollment (60 days max)
- If needed, at home services arranged prior to discharge
- Coleman intervention coaching continues 3 days post discharge
- Services arranged based on needs
- After 45 days: full in-home assessment for ongoing ESP (income verification, clinical evaluation)



Hospital assessment



In Home Coaching and Services

# [ Pillars of Coleman Model ]

- Medication self-management
- Patient-centered record
  - PHR, Personal Goal
- Follow-up with PCP/Specialist
- Knowledge of "Red Flags"
- Community Resources

# [ Top FastTrack Home Services: ]

1. Coaching & Navigation
2. Home Delivered Meals
3. Personal Care & Homemaking
4. Emergency response devices
5. Bathroom equipment (**Home Medical Equipment\***) or minor home modification
6. Transportation to MD

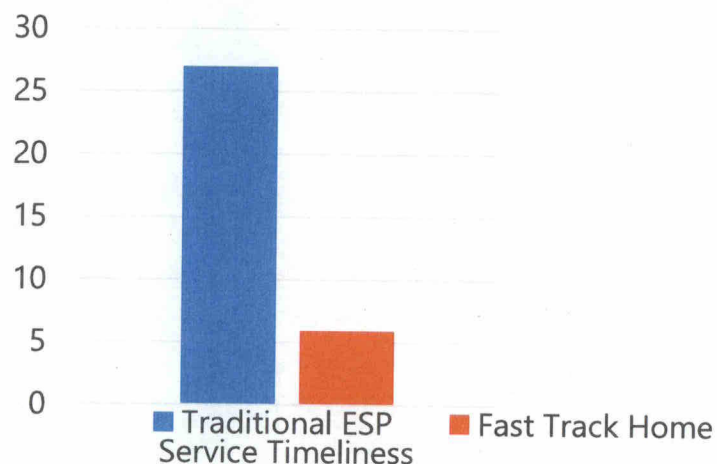
\*Home Medical Equipment isn't a currently available service.

# Fast Track Home Results

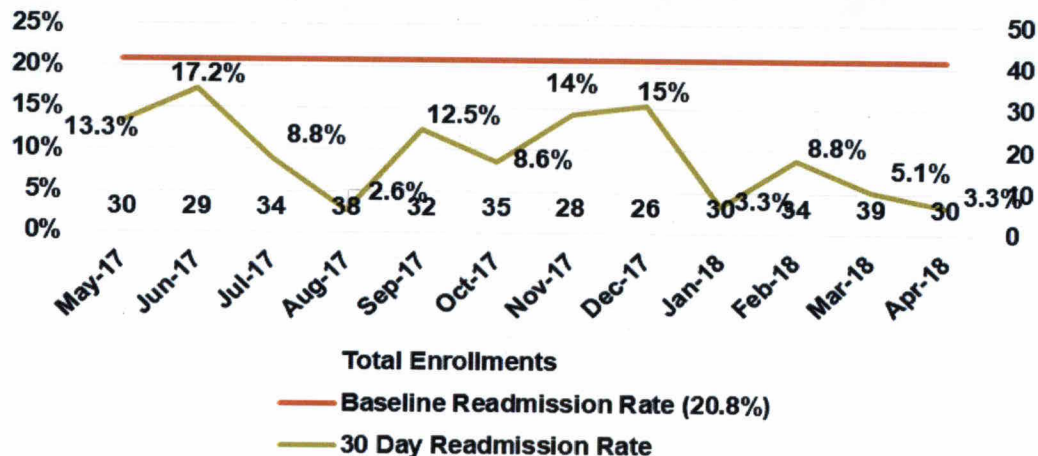
## Annual Cost



## Service Timeliness

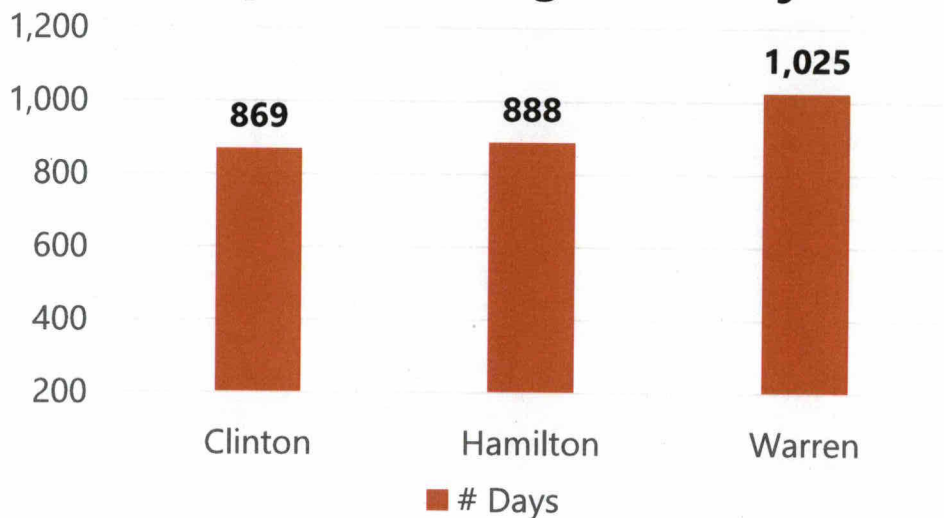


## Hamilton County FTH 30-Day Readmission Rate

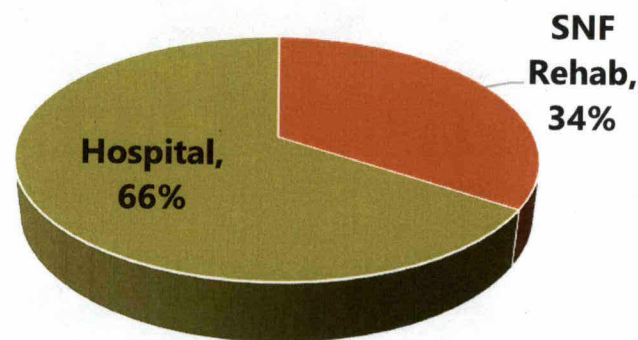


# Fast Track Home Data

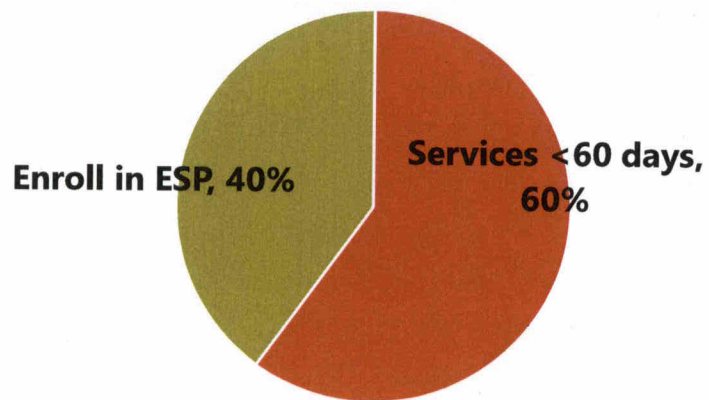
## Impact on Length of Stay



## Enrollment by Setting, 2019

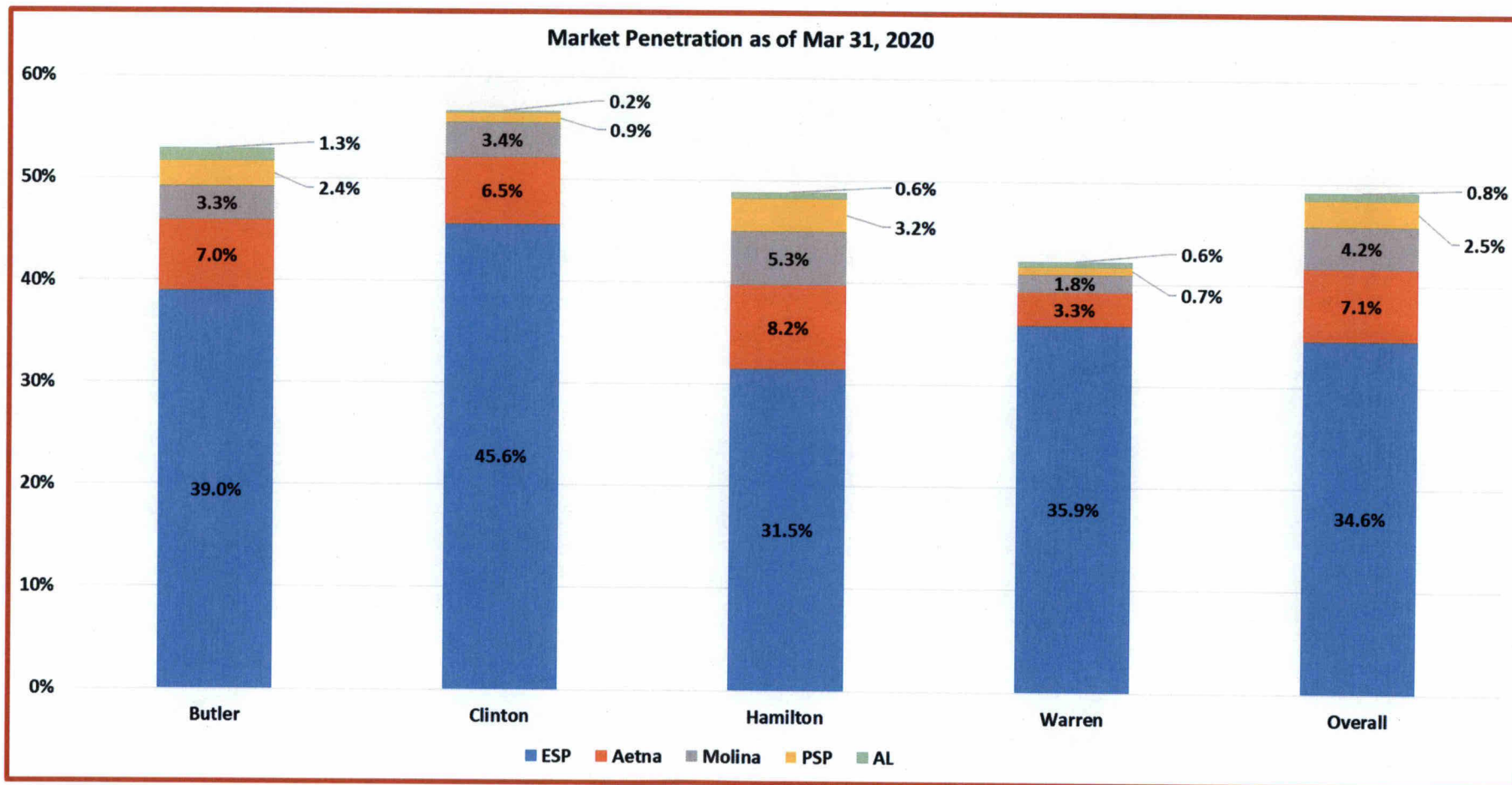


## Fast Track Home Disenrollment





# Impact on Market Penetration



# [ FastTrack Home Proposal ]

- Leverage existing staffing and process infrastructure. i.e. Bethesda North, Christ, Nursing Facilities, etc.
  - Scalable model (can be scaled up or down)
- Leverage Federal Funding approx. \$108k
- Pilot FastTrack with a decision about continuing following a final report due by October 2021

# [ Required Contract Amendment ]

- Contract amendment:
  - Allow assessment and enrollment in hospital or nursing facility: current contract requires in-home assessment
  - Authorize Home Medical Equipment: currently not a service authorized

# Required Contract Amendment

- Authorize FTH pilot that includes copay waiver for 60 day intervention: current contract calls for co-pay at start of service
  - Collecting financial information during healthcare crisis – individuals/families not prepared and reluctant
  - More Warren County taxpayers will benefit from levy – for short-term qualifying needs

# [ The Numbers- ]

- Home Medical Equipment will add approximately \$55,000 annually
- Fast Track Home investment: \$100,000 annually. COA will leverage an additional \$108,334 in Federal Funding
- Affordable with the growing fund balance
- Serve an estimated 200 seniors
- Evaluate long term following pilot

# Impact on Five Year Plan

## LATEST COA PROJECTION

For The Levy Cycle Ending: 31-Dec-21	Year 1 2017 Actual	Year 2 2018 Actual	Year 3 2019 Actual	Year 4 2020 Proj.	Year 5 2021 Proj.	5-Year Total
<b>Revenue</b>						
Beginning Fund Balance/Carryover	6,659,082	7,185,456	7,911,596	9,049,760	9,886,410	<b>40,692,304</b>
Levy Revenue	7,075,921	7,294,394	7,607,792	7,600,000	7,600,000	<b>37,178,106</b>
<b>COA Levy Draw</b>	<b>6,415,882</b>	<b>6,446,397</b>	<b>6,340,814</b>	<b>6,630,762</b>	<b>6,964,653</b>	<b>32,798,508</b>
Title III and State Funding (Accrual Basis)	482,523	487,268	413,577	674,790	392,151	<b>2,450,308</b>
Client Donations (Accrual Basis)	17,762	13,181	15,037	15,172	15,166	<b>76,319</b>
Client Co-Payments (Accrual Basis)	199,241	187,182	208,016	155,776	224,966	<b>975,181</b>
Interest and Other Income	585	752	1,292	1,033	1,127	<b>4,789</b>
Total Revenue to support ESP	7,115,993	7,134,781	6,978,736	7,477,532	7,598,063	<b>36,305,105</b>
<b>Total Available Revenue (incl. previous year carryover)</b>	<b>14,435,114</b>	<b>15,168,233</b>	<b>16,157,310</b>	<b>17,496,530</b>	<b>18,119,821</b>	<b>81,377,008</b>
<b>COA Operational Expenses</b>						
Provider Services (Accrual Basis)	5,219,072	5,201,660	5,063,375	5,362,461	5,386,319	<b>26,232,887</b>
Information & Assistance (Accrual Basis)	83,687	82,948	83,233	71,160	88,302	<b>409,330</b>
Care Management (Accrual Basis)	1,355,716	1,392,657	1,374,611	1,362,961	1,442,492	<b>6,928,436</b>
COA Program Management (Accrual Basis)	457,518	457,517	457,518	472,950	472,950	<b>2,318,453</b>
FTH Provider Services and CareMgmt (Accrual Basis)				208,000	208,000	<b>416,000</b>
<b>Total COA Operational Expenditures</b>	<b>7,115,993</b>	<b>7,134,781</b>	<b>6,978,736</b>	<b>7,477,532</b>	<b>7,598,063</b>	<b>36,305,105</b>
APS, Auditor/Treasurer/State Fees	133,665	121,856	128,814	132,588	136,476	<b>653,399</b>
<b>Total Levy Expenditures</b>	<b>7,249,658</b>	<b>7,256,637</b>	<b>7,107,550</b>	<b>7,610,120</b>	<b>7,734,539</b>	<b>36,958,504</b>
<b>Estimated Minimum Fund Balance (-1 STD DEV)</b>				<b>\$10,330,162</b>	<b>\$11,262,018</b>	
<b>Actual &amp; Estimated Median Fund Balance</b>	<b>\$ 7,185,456</b>	<b>\$ 7,911,596</b>	<b>\$ 9,049,760</b>	<b>\$ 9,886,410</b>	<b>\$ 10,385,281</b>	
<b>Estimated Maximum Fund Balance (+1 STD DEV)</b>				<b>\$10,690,499</b>	<b>\$11,941,282</b>	
<b>Year Ending Client Census</b>	<b>1,862</b>	<b>1,853</b>	<b>1,794</b>	<b>1,768</b>	<b>1,859</b>	

# [ Will the hospital pay? ]

- The senior levy is payer of last resort. We only charge services not covered by another funding source.
- To date, no hospital system has agreed to pay for these post acute services.
- Value based payment reform has not progressed far enough.

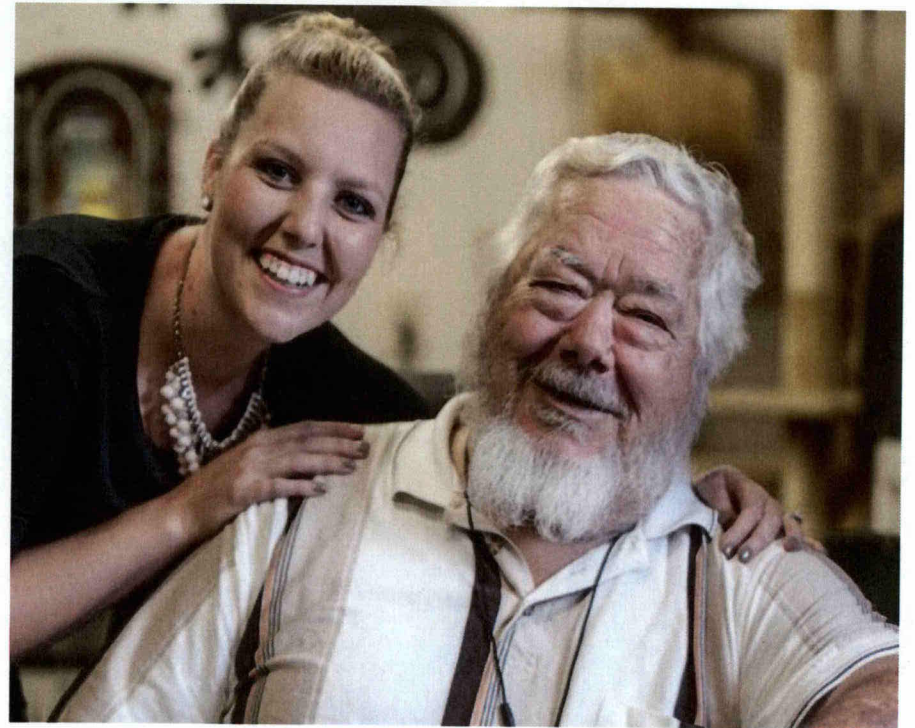
# [ Fast Track Home Story ]

Impact on the family caregiver.

<https://youtu.be/RILQOgQJ6es>

Meet Larry-

- Retired RR engineer, age 73 living alone.
- Diabetes & limited mobility
- Fell in the shower- UTI and dehydration
- Came home with FTH services.







# Summary

1. Reviewed and recommended by the Advisory Council.
2. Fast Track Home is a new process that allows ESP to rapidly provide services to seniors when they need help the most.
3. The program can serve more people at a lower cost.
4. Requesting approval to pilot the FastTrack Home process with a final report due by October 2021.
5. Add Home Medical Equipment as a service.