



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – November 8, 2022

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the November 1, 2022, meeting.

Tom Grossmann – absent

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

Minutes of the November 1, 2022 meeting were read and approved.

- 22-1688 A resolution was adopted to hire Allyson Willshaw as Administrative Assistant within Warren County Facilities Management. Vote: Unanimous
- 22-1689 A resolution was adopted to accept resignation of Kristen Osborn, Emergency Communications Supervisor, within the Warren County Emergency Services Department, effective November 2, 2022. Vote: Unanimous
- 22-1690 A resolution was adopted to approve end of 365- day probation period and approve a pay increase for Tiffany Kitchen within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-1691 A resolution was adopted to approve end of 365- day probation period and approve a pay increase for Kelly Monk within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 22-1692 A resolution was adopted to accept resignation of Maria Haines, Customer Advocate I, within Warren County OhioMeansJobs, effective November 11, 2022. Vote: Unanimous

- 22-1693 A resolution was adopted to waive fees associated with the installation of a tent during Christmas in the Village on behalf of the Waynesville Chamber of Commerce. Vote: Unanimous
- 22-1694 A resolution was adopted to selection of a consulting firm for survey and basemap services for the Moreland Acres Water Replacement Project. Vote: Unanimous
- 22-1695 A resolution was adopted to authorize the Telecommunications Department to initiate contract negotiations for security information and event management for Warren County Telecommunications. Vote: Unanimous
- 22-1696 A resolution was adopted to authorize acceptance of quote from Business Communication Specialists on behalf of Warren County Telecommunications. Vote: Unanimous
- 22-1697 A resolution was adopted to authorize Warren County Administrator, on behalf of the County Commissioners, to sign IPAWS Open Platform for Emergency Networks Agreement with the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office. Vote: Unanimous
- 22-1698 A resolution was adopted to approve second amendment to the master services agreement with First Billing, LLC for updates to online payment services for the Auditor and Treasurer. Vote: Unanimous
- 22-1699 A resolution was adopted to approve and enter into a Memorandum of Understanding between the Warren County Board of Commissioners and Public Children Services Association of Ohio (PCSAO) on behalf of Warren County Children Services (County PCSAO). Vote: Unanimous
- 22-1700 A resolution was adopted to approve and enter into a TANF subgrant agreement on behalf of the Warren County Department of Human Services and Warren County Children Services. Vote: Unanimous
- 22-1701 A resolution was adopted to approve and enter into a TANF subgrant agreement on behalf of the Warren County Department of Human Services and Warren County Children Services. Vote: Unanimous
- 22-1702 A resolution was adopted to approve agreement and addendum with Just Like Us Enrichment Agency relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 22-1703 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-1704 A resolution was adopted to acknowledge receipt of October 2022 Financial Statement. Vote: Unanimous

- 22-1705 A resolution was adopted to approve a street and appurtenances bond release for HT Crossing, LLC for completion of improvements in Hunters Crossing situated in Clearcreek Township. Vote: Unanimous
- 22-1706 A resolution was adopted to approve Hunters Crossing and Fox Tail Drive in Hunters Crossing for public maintenance by Clearcreek Township. Vote: Unanimous
- 22-1707 A resolution was adopted to approve various record plats. Vote: Unanimous
- 22-1708 A resolution was adopted to approve supplemental appropriation into General Fund #11011110. Vote: Unanimous
- 22-1709 A resolution was adopted to approve supplemental appropriation into Lodging Tax 1% Fund #2231 and Lodging Tax 3% Fund #2232. Vote: Unanimous
- 22-1710 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Board of Elections Fund #11011300. Vote: Unanimous
- 22-1711 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Sheriff's Office Fund #11012200. Vote: Unanimous
- 22-1712 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Sheriff's Office Fund #11012200. Vote: Unanimous
- 22-1713 A resolution was adopted to approve appropriation adjustment within Treasurer's Fund #11011130. Vote: Unanimous
- 22-1714 A resolution was adopted to approve appropriation adjustments within Treasurer's Fund #2249. Vote: Unanimous
- 22-1715 A resolution was adopted to approve appropriation adjustment within Prosecutor Fund #11011150. Vote: Unanimous
- 22-1716 A resolution was adopted to approve appropriation adjustment within Prosecutor Fund #2245. Vote: Unanimous
- 22-1717 A resolution was adopted to approve appropriation adjustments within Prosecutor Fund #2271. Vote: Unanimous
- 22-1718 A resolution was adopted to approve appropriation adjustment within Domestic Relations Court Fund #10111230. Vote: Unanimous
- 22-1719 A resolution was adopted to approve appropriation adjustment within County Court Fund #11011280. Vote: Unanimous

- 22-1720 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund from #11012812 into #11012810. Vote: Unanimous
- 22-1721 A resolution was adopted to approve appropriation adjustments within the OhioMeansJobs Warren County Fund #2258. Vote: Unanimous
- 22-1722 A resolution was adopted to approve appropriation adjustment within the Sewer Revenue Fund No. 5580. Vote: Unanimous
- 22-1723 A resolution was adopted to approve appropriation adjustments within Health Insurance Fund #6632. Vote: Unanimous
- 22-1724 A resolution was adopted to approve operational transfer from Commissioners' Fund #11011112 into Child Support Enforcement Agency Fund #2263. Vote: Unanimous
- 22-1725 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-1726 A resolution was adopted to approve annexation of 137.419 acres to the City of Mason, Jeffery Forbes, Agent, pursuant to Ohio Revised Code Section 709.022 [A.K.A. Expedited Type 1 Annexation]. Vote: Unanimous
- 22-1727 A resolution was adopted to approve a proposed amendment to City of Middletown Resolution O2005-146 updating the allowable uses of tax increment financing funds; waiving any compensation; and waiving any statutory notice period. Vote: Unanimous
- 22-1728 A resolution was adopted to approve appointments and reappointments to the Warren County Rural Zoning Commission, Board of Zoning Appeals, and the Airport Zoning Board of Appeals. Vote: Unanimous
- 22-1729 A resolution was adopted to approve and authorize the County Administrator to sign all documents associated with grant agreement by and between the Ohio Department of Transportation Office of Aviation and the Warren County Board of Commissioners relative to FY2023 Ohio Airport Grant Program (M23-18). Vote: Unanimous
- 22-1730 A resolution was adopted to authorize County Administrator to sign application from HCC Life Insurance Company for the provision of stop loss insurance for the Warren County Healthcare Plan effective January 1, 2023. Vote: Unanimous
- 22-1731 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Tuesday, November 15, 2022. Vote: Unanimous

DISCUSSIONS


On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

On motion, upon unanimous call of the roll, the Board entered executive session at 9:05 a.m. to discuss union negotiations within the Sheriff's Office pursuant to Ohio Revised Code Section 121.22 (G)(4) and exited at 9:57 a.m.

The Board conducted a work session in the Commissioners' Conference Room to discuss the 2023 Budget.

Upon motion the meeting was adjourned.

Tom Grossmann, President




Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on November 8, 2022, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio